



## 2023-2024 Studio Rules and Information

Thank you for allowing Center Stage Dance Academy to teach your child the art of dance!

### What to Wear to Class

All students will need a bag to keep their dance shoes and dance accessories in. **Please label everything with your child's name!** Hair must be pulled back away from the dancer's face.

This is your child's dance uniform that needs to be worn to class each week. Failure to attend class properly dressed and with the correct dance shoes will result with a **reminder** for the first offense, **warning** for the second offense and **marked absent** each time afterwards.

**Dance shoes are NOT to be worn outside of the dance studio.** Please have your child wear another pair of shoes from home, to the studio and back home. When entering the dance studio, students are to put on their dance shoes to be ready for their first class. When students wear their dance shoes outside, it will ruin the soles of the shoes, bring rocks and dirt into the studio and will damage the studio dance floor.

**Ballas & Twinkle Toes Classes:** black or pink leotard, pink tights, tan tap shoes, pink ballets. If your child has issues with a leotard, they may wear a Center Stage Dance Academy top with athletic shorts or leggings; however, a leotard is preferred.

**Intermediate L1 & L2:** leotard or Center Stage Dance Academy top with athletic shorts or leggings, tan tap shoes, tan jazz shoes; Tights are optional, but preferred. If your child will not wear tights, they must wear socks.

**Intermediate L3, Juniors & Advanced:** leotard or Center Stage Dance Academy top with athletic shorts or leggings, black tap shoes, tan jazz shoes. \*Juniors & Advance use ½ shoes for jazz and lyrical; Tights are optional, but preferred. If your child will not wear tights, they must wear socks.

**Ballet and Pointe:** leotard and tights or Center Stage Dance Academy top with athletic shorts or leggings, pink ballets. Pointe shoes, ribbons and toe pads will be ordered for students who are in pointe. (\$130 per complete set)

**Hip Hop:** leotard or Center Stage Dance Academy top with athletic shorts or leggings, ballets or jazz shoes or gym shoes; tights are optional, but preferred. If your child will not wear tights, they must wear socks.

**Gymnastics:** black leotard, knit shorts worn over leotard, gym shoes will be ordered through Center Stage Dance Academy (\$20 per pair)

During the winter months, students may wear a pair of warm-ups for the **first 15 minutes of class** only.

**NOT ALLOWED IN CLASS:** Exposed midribs, pajamas, jackets, jewelry (belly-button rings are jewelry), tennis shoes, slippers or any other outside shoe. \*\*The staff does not want to see bras, stomachs, underwear or buttocks. If you feel that your shorts are too short, wear tights or leggings under them.\*\*

**Center Stage Dance Academy shirts and shorts are available for purchase at the dance studio for \$12-\$35. Dance clothes, shoes and accessories may be purchased from Discount Dance Supply ([www.discountdance.com](http://www.discountdance.com), Teacher ID# TP69403), Phil's Boys and Girls Wear, Bundle of Joy (Lafayette), Wal-Mart or Shoe Depot. We have a box of gently used dance shoes in various sizes. If you would like a pair from the box, they are \$10. You may also leave a pair for others to use.**

## **Studio Rules**

To insure that time is spent on dance instruction and not discipline issues, the following studio rules will be strictly enforced. Failure to follow these rules will result in removal from the studio and no refunds will be given.

Upon entering the front doors of Center Stage Dance Academy, food, drinks and gum will need to be disposed of by either consuming it or throwing it away in a trashcan. Do not leave your trash for the staff to pick up. **FOOD, DRINKS OR GUM IS NOT ALLOWED IN THE DANCE ROOMS.** Water will be provided in each dance room. Students may bring a water bottle with water in if they wish – no sugary drinks allowed.

All students are required to attend class **PROPERLY DRESSED** in the class “uniform” and with all of their dance shoes. See “What to Wear to Class” page for the uniform. Failure to come to class properly dressed will result in being marked absent.

**NO CELL PHONES USE DURING CLASS.** Students may bring their phone into the dance room, but it needs to be on silent. If a student is caught using their cell phone during class, it will be picked up by the teacher and will be returned after class is over. If this becomes a repeated occurrence, the student’s phone will be picked up by the teachers before class begins.

**NO RUNNING, PUSHING, CHASING, SHOIVING, BITTING, SCREAMING, ETC.** anywhere in the building.

This is a **NO DRAMA ZONE.** The students are here to learn the art of dance and will be treated all the same. Please leave bad attitudes, personal problems, problems with other students, etc. outside the studio. Any **STUDENT OR PARENT** constantly causing drama will be removed from the studio.

All students are to treat each other, their teachers and themselves with **RESPECT.** Disrespectful behavior will not be tolerated. This includes the use of **FOUL AND IMPROPER LANGUAGE.**

**ABSOLUTELY NO TOBACCO (of any form) OR ALCOHOL IS ALLOWED in the building. This will result in immediate removal from Center Stage Dance Academy premises and will not be allowed to return.**

Due to liability and insurance issues, students who are under a doctor’s care for an extended injury, illness or medical condition will be required to provide a letter from the doctor stating that the student is able to participate in class. Students, who are able, will be allowed to attend their classes and watch until cleared by the doctor to participate. We will work with the student to learn the dances in time for our revue.

## **Tuition and Fees**

Tuition is due by the 20<sup>th</sup> of each month (September-May). The Registration Fee does not include the first month’s tuition. **If your child decides not to continue to the end of the year, you will be responsible for all tuition and fees for the months taken.** If you do not notify a staff member that your child will not be returning, you will be responsible for the months your child is listed on the class roster. Late charges of \$10 per month will be added to delinquent bills. NSF charge of \$25 per returned check will be added to your account.

You may pay by check, cash, credit card or debit card. A 3% credit card fee will be applied to all credit card charges. If paying by cash, please put the cash in a sealed envelope with your child’s name on the envelope to ensure that your account is properly credited. Payments may be dropped off at the dance studio or by mail to: Center Stage Dance Academy, 311 N Geoffroy St., Erath, LA 70533.

**Costume Fee:** In October, you will receive the total costume cost. The costumes can be paid in full, in two payments or three payments. All accounts must be paid up-to-date by December 20<sup>th</sup> to have your child’s costumes ordered. Once costumes are ordered, **you are responsible for the entire cost** – even if your child drops from class. **No costume will be given until all payments are made.**

Costumes are non-refundable and **can not** be returned to the company. If your child drops out of class or decides not participate in the recital after costumes are ordered, you will be responsible for the entire costume costs, no exceptions.

If your child is NOT PARTICIPATING in the annual recital, please notify the staff as soon as possible.

Costumes will be given out in February or March on a designated Saturday. Each child and parent is required to pick up their costume at their assigned times. Costumes will be tried on to make sure they fit properly. Information about accessories, hairstyles, etc. will be provided with the costumes.

**Dance Program Photo Fee:** In April, dance photos will take place on a Saturday at Center Stage Dance Academy. The cost will be \$10 per class and will be added into the costume costs. Individual color photo packages will be available for purchase from the photographer. Information and prices will be provided with the photo date and times.

**Dance Program Ads:** Dancers are **not required** to sell ads. The photo fee helps defray the cost of the photographer and the program printing. Individual photo “ads” with a caption (ex: *Good Luck Lauren on your 9<sup>th</sup> year of dance! Love, Mom, Dad and Emily*) will be available for purchase. Businesses may also purchase ads and can be placed near a dancer photo ad. Ad samples and prices will be given out with the other photo information.

**Recital Fee:** The recital fee is billed throughout the dance year with tuition. The fee covers the auditorium rental, event insurance, program and ticket printing, props, scenery, music, videographer, stagehands, security, etc. Each family will receive 1 professional DVD, a program for each child, 1 backstage pass for the mom (which is also a recital ticket), and 4 recital tickets. If you have more than one child registered, there is an **additional recital fee of \$45 per extra child**. This fee will be added into your tuition. You will receive 2 additional tickets for each additional dancer in the family (ex: You have 2 children taking dancing. You will receive 1 backstage pass, 6 tickets, 2 programs and 1 DVD). Additional tickets will be available for purchase from Center Stage Dance Academy and will be available 2 weeks before the recital. The revue is held in May. As soon as the date is finalized, it will be posted.

\*\*\*Any fees not paid by the specified due dates, will be subject to late fees. Any unpaid balances will be subject to interest fees of 2% per month plus all legal fees.\*\*\*

### Attendance

In order to properly learn the art of dance, attendance at all classes should be top priority. **If a student misses more than 6 classes after October 1, does not attend designated make-up days (if scheduled), and does not know their dance well enough to perform on stage, they will be removed from the recital line-up. No refunds on tuition or costumes will be given. Be mindful of this rule before signing them up for additional activities.**

To be considered present, students must be in class no later than 10 minutes after the start time, be properly dressed and have their correct dance shoes. If your child is not feeling well and is not contagious, they may attend class to watch the lesson. Please inform their teacher that they will watch class. If your child is too ill to attend (this includes running fever, vomiting, diarrhea, etc.), please keep them home. Mandatory school activities for a grade (notify teacher ahead of time), hospitalizations of the student (proof needed) and a death of an immediate family member are considered excused absences. Any other excused absences will be at the owner’s discretion.

### Holidays and School Closure

Center Stage Dance Academy follows Vermilion Parish public school holidays. **We will have class on Teacher In-Service, Fall Break and Conference Days.** If schools close due to inclement weather, classes will most likely be canceled. When in doubt, please check your email, [www.centerstageabbeyville.com](http://www.centerstageabbeyville.com), our Facebook and Instagram pages and Remind app for announcements or email [info@centerstageabbeyville.com](mailto:info@centerstageabbeyville.com).

#### 2023-2024 Holidays

Labor Day	September 4
Halloween	October 31
Thanksgiving	November 20-24
Christmas/New Year	December 25-January 5
MLK Day	January 15
Mardi Gras	February 12-15
Easter	March 29-April 5

### Drop-off, Pick-up and Parking

Students should be dropped off at least 5 minutes before the start of class so they have time to use the restroom and put on their dance shoes. Students must be picked up no later than 10 minutes after their class has ended. If an

emergency arises that will cause you to be late, please text 337-322-1759 to let a staff member know. Any student picked up 10 minutes after class end time and without notification from parent will be charged \$1 per minute late.

Parents are not required to stay for the class, but are more than welcomed to. A video monitor is located in the lobby for you to see what your child is learning in their class. No parents are allowed to watch from inside the classroom. Please **do not disturb the class** while instruction is taking place. If you need to speak to the teacher, wait until a break in class or when class is over. While in the lobby, please be mindful of others in the lobby and keep conversations “kid-friendly” and at a low volume level.

Parking is available in front of the studio and in our side parking lot. Please park in a parking space while dropping off or picking up your child. **DO NOT BLOCK THE PARKING LOT ENTRANCE OR OTHER VEHICLES.**

### **Dance Awards and Special Numbers**

Dancers who have completed the following years in each “subject” (tap/ballet/jazz, gymnastics, hip hop, ballet or pointe) will receive: 3 years = medal; 6 years, 9 years, 12 years = trophy; dance graduate = crystal trophy. Prior years of dance at another studio do count as years taken.

Graduating dancers who have met the necessary requirements may perform a trio, duet or solo at revue. These special numbers require at least four extra practices during school holidays and/or on the weekends and an additional costume (costume cost, \$55-65; there is a \$60 fee for the extra choreography & practices). Information and requirements will be given to these students at the beginning of the dance year.

### **Annual Recital and Rehearsals**

Our annual recital will take place in May at Angelle Hall Auditorium on the UL Lafayette Campus. As soon as the date and time is set, the information will be posted. We try our best to get a weekend performance somewhere from mid-May to before Memorial Day. **Dancers, who are participating in the revue, MUST attend Dress Rehearsal.**

Dress Rehearsal will take place either the day before revue or the morning of the recital, depending upon what day(s) we are able to secure. This will be held at the recital venue. Dancers may sit in the audience and watch as much as they like for Dress Rehearsal. You may take photos and/or video at Dress Rehearsal only.

During the recital, all dancers are to remain in the dressing rooms until all their numbers are completed. We will have staff and volunteers staying with our dancers backstage until the last number is over. More detailed information about our annual recital will be given to each dancer in May.

**All accounts will need to be paid in full by May 20<sup>th</sup> to participate in the recital – NO EXCEPTIONS.** You will not receive recital tickets nor be able to purchase additional tickets until your account is paid in full. All unpaid balances will incur a 2% monthly interest charge plus legal fees.

All of our staff have full-time jobs and are not at the studio during the day. Should you have any questions, the best way to reach us is via email at [info@centerstageabbeyville.com](mailto:info@centerstageabbeyville.com) or send us a message via Facebook. You may also leave a message at 337-937-6286 (studio line) or text 337-322-1759. You may also speak to staff members briefly before or after class. We are looking forward to a great dance year!

*Miller's Center Stage Dance Academy, LLC reserves the right to refuse enrollment to any student who does not adhere to the payment fees and rules listed in this packet.*



**Sign and Return on your child's 2<sup>nd</sup> day of class. A copy of this Consent Form will be kept on file.**

### **Consent and Release Form**

By giving my child(ren) permission to participate in dance and gymnastics at Miller's Center Stage Dance Academy, I acknowledge that any activity involving the risk of injury, ranging from minor injuries (such as bruises, sprains, etc.) to serious and even catastrophic injuries (broken limbs, paralysis, etc) could occur. I hereby release Miller's Center Stage Dance Academy, LLC, their officers, owners, employees and agents from any and all claims for damages to persons or property, which might arise as a result of an accident occurring while my child(ren) is participating in the Miller's Center Stage Dance Academy's dance and gymnastics program.

I hereby state that I have read the packet and agree to the rules, requirements, tuition and fees and regulations associated with my child attending Miller's Center Stage Dance Academy.

Student(s) name: \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_

My child(ren)      will      will not perform in the annual rehearsal and recital that is scheduled for the end of **May 2024**. I understand that attendance at the Dress Rehearsal is mandatory for my child to participate in the revue.

**Please initial stating that you understand and agree:**

\_\_\_\_\_ that my child needs to attend class in Center Stage Dance Academy's uniform, have their dance shoes with them and be ready to dance when class begins

\_\_\_\_\_ that tuition is due by the 20<sup>th</sup> of each month (Sept-May), that my account needs to be paid up-to-date by Dec. 20<sup>th</sup> to have costumes ordered and paid in full by May 20<sup>th</sup> to participate in the revue.

\_\_\_\_\_ that if my child misses 6 or more classes after October 1, does not attend make-up days (if scheduled), and does not know their routine well enough, they will be removed from the recital. No refunds given.

\_\_\_\_\_ that once costumes are ordered, I am responsible for the entire costume costs even if my child does not participate in the revue.

\_\_\_\_\_ that my child(ren)'s image may be used on social media posts made by Center Stage Dance Academy.

\_\_\_\_\_ that if my child(ren)'s are not following the classroom rules and becoming a behavior problem, they will not be allowed to participate in class and could be removed from the dance studio. No refunds on tuition or costumes will be given.