



2017-2018 Studio Information

Thank you for allowing Center Stage Dance Academy to teach your child the art of dance!

Studio Rules

To insure that time is spent on dance instruction and not discipline issues, the following studio rules will be strictly enforced. Failure to follow these rules will result in removal from the studio and no refunds will be given.

Upon entering the front doors of Center Stage Dance Academy, food, drinks and gum will need to be disposed of by either consuming it or throwing it away in a trashcan. Do not leave your trash for the staff to pick up. **FOOD, DRINKS OR GUM IS NOT ALLOWED IN THE DANCE ROOMS.** Water will be provided in each dance room. Students may bring a water bottle with water in if they wish – no sugary drinks allowed.

All students are required to attend class **PROPERLY DRESSED** in the class “uniform” and with all of their dance shoes. See “What to Wear to Class” page for the uniform. Failure to come to class properly dressed will result in consequences – no prize for the younger classes, extra strengthening/conditioning exercises for the older classes.

There will be **NO CELL PHONES USED DURING CLASS.** Students may bring their phone into the dance room, but it needs to be on silent. If a student is caught using their cell phone during class, it will be picked up by the teacher and will be returned after class is over. If this becomes a repeated occurrence, the student’s phone will be picked up by the teachers before class begins.

There will be **NO RUNNING, PUSHING, SHOVING, PLAYING CHASE, SCREAMING, ETC.** anywhere in the building.

This is a **NO DRAMA ZONE.** The students are here to learn the art of dance and will be treated all the same. Please leave bad attitudes, personal problems, problems with other students, etc. outside the studio. Any **STUDENT OR PARENT** constantly causing drama will be asked to leave.

All students are to treat each other, their teachers and themselves with **RESPECT.** Disrespectful behavior will not be tolerated. This includes the use of **FOUL AND IMPROPER LANGUAGE.**

ABSOLUTELY NO TOBACCO (of any form) OR ALCOHOL IS ALLOWED. If caught using during class, this will result in immediate removal from Center Stage Dance Academy.

Due to liability and insurance issues, students who are under a doctor’s care for an extended injury, illness or medical condition will be required to provide a letter from the doctor stating that the student is able to participate in class. Students, who are able, will be allowed to attend their classes and watch until cleared by the doctor to participate. We will work with the student to learn the dances in time for our revue.

Tuition and Fees

Tuition is due by the 20th of each month (September-May). The Registration Fee does not include the first month’s tuition. If your child decides not to continue to the end of the year, you will be responsible for all tuition and fees for the months taken. If you do not notify Ali that your child will not be returning, you will be responsible for the months your child is listed on the class roster. Late charges of \$10 per month will be added to delinquent bills. NSF charge of \$25 per returned check will be added to your account.

You may pay by check, cash, credit/debit card or auto bank draft. If paying by cash, please put the cash in a sealed envelope with your child’s name on the envelope to ensure that your account is properly credited. Payments may be dropped off at the dance studio or by mail to: Center Stage Dance Academy, 311 N Geoffroy St., Erath, LA 70533.

Costume Fee: A costume deposit of \$25 per child is due in October. In November, you will receive the total costume cost. The costumes can be paid in full, in two payments or in three payments (four payments if using auto bank draft). All costumes must be paid for by January 20th. Once costumes are ordered, **you are responsible for the entire cost** – even if your child drops from class. **No costume will be given until all payments are made.**

If your account is not paid up-to-date by December 20, your child's costume will not be ordered until you have paid what you owe plus the costume balance with the added shipping fee.

If your child is NOT PARTICIPATING in the annual revue, please notify the staff as soon as possible. The revue fee will be deducted from your monthly tuition.

Costumes will be given out in February on a designated Saturday. Each child and parent is required to pick up their costume during this time. Costumes will be tried on to make sure they fit properly. Information about accessories, hairstyles, etc. will be provided with the costumes.

Costumes are **non-refundable** and **can not** be returned to the company. If your child drops out of class or decides not participate in revue after costumes are ordered, you will be responsible for the entire costume costs, no exceptions.

Dance Program Photo Fee: In April, dance photos will be taken on a Saturday at Center Stage Dance Academy. The cost is \$10 per 1 hour class and is added into the costume costs. Individual color photo packages will be available for purchase from the photographer. More information and prices will be given out with the photo date and times. If you do not show up or miss your child's photo times, the photo fee will not be refunded.

Dance Program Ads: Dancers are **not required** to sell ads. The photo fee helps defray the cost of the photographer and the program printing. Individual photo "ads" with a caption (ex: *Congratulations on another year of dance! Love, Mom and Dad*) will be available for purchase. Businesses may also purchase ads and can be placed near a dancer photo ad. Ad samples and prices will be given out with the other photo information.

Revue Fee: The revue fee is billed throughout the dance year with tuition. The fee covers the auditorium rental, event insurance, program and ticket printing, props, scenery, videographer and stagehands. Each family will receive 1 professional DVD, a program for each child, 1 backstage pass for the mom (which is also a revue ticket), 5 revue tickets for the first dancer and 2 additional tickets for each dancer in the family (ex: You have 2 children taking dancing. You will receive 7 tickets, 2 programs and 1 DVD). Additional tickets will be available for purchase from Center Stage Dance Academy and will be available 2 weeks before the revue. The revue is held in May. As soon as the date is finalized, it will be posted.

Attendance

In order to properly learn the art of dance, **attendance at all classes should be top priority. If a student misses more than 6 classes after we begin teaching the dances for revue, does not attend designated make-up days (if scheduled), and does not know their dance well enough to perform on stage, they will be removed from the revue line-up. If your child will be missing numerous classes, please notify the staff know ahead of time.**

To be considered present, students must be in class no later than 10 minutes after the start time, be properly dressed and have their correct dance shoes. If your child is not feeling well and is not contagious, they may attend class to watch the lesson. They will be marked present. If your child is too ill to attend (this includes running fever, vomiting, etc.), please allow them to stay home. Mandatory school activities (notify Ali ahead of time), hospitalizations of the student (proof needed) and a death of an immediate family member are considered excused absences. Any other excused absences will be at Ali's discretion.

Holidays and School Closure

Center Stage Dance Academy follows Vermilion Parish public school holidays. **We will have class on Teacher In-Service and Conference Days.** If school closes due to inclement weather, classes will most likely be canceled. When in doubt, please contact Ali at 337-937-6286, 337-322-1759, info@centerstageabbeyville.com or check www.centerstageabbeyville.com and Face Book page for announcements.

For holidays, students may bring individually wrapped treats to hand out at the end of class on their class day the week before the studio is closed (ex: you may bring candy the week of Oct. 23 for Halloween). This is not mandatory; only if you choose to participate.

2017-2018 Holidays

Labor Day	September 4
Thanksgiving	November 20-24
Christmas/New Year	December 25-January 5
MLK Day	January 15
Mardi Gras	February 12-16
Easter	April 2-6

Drop-off, Pick-up and Parking

Students should be dropped off at least 5 minutes before the start of class so they have time to use the restroom and put on their dance shoes. Students must be picked up no later than 10 minutes after their class has ended. If an emergency arises that will cause you to be late, please call 337-322-1759 to let a staff member know.

Parents are not required to stay for the class, but are more than welcomed to. A video monitor is located in the lobby for you to see what your child is learning in their class. No parents are allowed to watch from inside the classroom. Please **do not disturb the class** while instruction is taking place. If you need to speak to the teacher, wait until a break in class or when class is over.

Parking is available in front of the studio and along the Hwy. 14 side of the parking lot. Please park in a parking space while dropping off or picking up your child. **DO NOT DOUBLE PARK OR BLOCK THE PARKING LOT ENTRANCE OR OTHER VEHICLES.**

Dance Awards and Special Numbers

Dancers who have completed the following years in each "subject" (tap/ballet/jazz, gymnastics, hip hop, or pointe) will receive: 3 years = medal; 6 years, 9 years, 12 years = trophy; dance graduate = trophy and flowers. Prior years of dance at another studio do count as years taken.

Students in the Advance Class who have completed at least 3 years of dance may perform a trio, duet or solo at revue. Dance graduates may perform a solo routine at the revue regardless of how many years they have completed. These special numbers require extra practices on weekends and/or during school holidays and will require an additional costume (costume cost average, \$60). **All songs and choreography must be approved by Ali – NO EXCEPTIONS!** Dancers will have to learn or show their dance to the instructors by the Mardi Gras break. If the special dance is not stage-worthy, it will be pulled from the line-up and the dancer(s) will not be able to perform it at the revue.

Annual Revue and Rehearsals

Our annual revue will take place in May at Angelle Hall Auditorium on the UL Lafayette Campus. As soon as the date and time is set, the information will be posted. We try our best to get a weekend performance somewhere from mid-May to before Memorial Day. **Dancers, who are participating in the revue, MUST attend Dress Rehearsal.**

Dress Rehearsal will take place either the day before revue or the morning of the revue, depending upon what day(s) we are able to secure. This will be held at the revue venue. Dancers may sit in the audience and watch as much as they like for Dress Rehearsal. **You may take photos and/or video at Dress Rehearsal only.**

During the revue, all dancers are to remain in the dressing rooms until all their numbers are completed. We will have 2 Stage Moms per class staying with your child backstage until the last number is over. More detailed information about our annual revue will be given to each dancer in May.

Should you have any questions, please contact Ali at 337-898-6600 (work), 337-322-1759 (cell), 337-937-6286 (home), info@centerstageabbeyville.com. You may also speak to her briefly before or after class. We are looking forward to a great dance year!

Miller's Center Stage Dance Academy, LLC reserves the right to refuse enrollment to any student who does not adhere to the payment fees and rules listed in this packet.



Please sign and return by September 7, 2017. A copy of this Consent Form will be kept on file.

Student name: _____

My child _____ will _____ will not perform in the annual rehearsal and revue that is scheduled for the end of **May, 2018**. I understand that attendance at the Dress Rehearsal is mandatory for my child to participate in the revue.

Please initial:

_____ I understand that if my child misses more than 6 classes after we begin teaching the dances for revue, does not attend designated make-up days (if scheduled), and does not know their dance well enough to perform on stage, they will be removed from the recital line-up.

_____ I understand that once costumes are ordered, I am responsible for the entire costume costs even if my child does not participate in the annual revue. Costumes are non-refundable and can not be returned to the company.

Consent and Release Form

By giving my child(ren) permission to participate in dance and gymnastics at Miller's Center Stage Dance Academy, I acknowledge that any activity involving the risk of injury, ranging from minor injuries (such as bruises, sprains, etc.) to serious and even catastrophic injuries (broken limbs, paralysis, etc). I hereby release Miller's Center Stage Dance Academy, LLC, their officers, owners, employees and agents from any and all claims for damages to persons or property, which might arise as a result of an accident occurring while _____ (student's name) is participating in the Miller's Center Stage Dance Academy's dance and gymnastics program.

I hereby state that I have read the packet and agree to the rules, requirements, tuition and fees and regulations associated with my child attending Miller's Center Stage Dance Academy.

Parent/Guardian signature: _____

Date: _____

For students 10 years of age and older:

I have read and understand the rules of attending Miller's Center Stage Dance Academy. I understand that if I do not come to class in the proper dance uniform, I may be marked absent. I understand that I may not bring food into the classroom. I understand that I am not to use my cell phone during class. I understand that I may be asked to leave the class and not return if I do not follow the rules of the dance studio.

Student's signature: _____

Date: _____